



GRETEX INDUSTRIES LIMITED

90, Phears Lane, 5th Floor, Kolkata-700012

Phone: 033 2236 0083, Mob: 9830025765

Website: www.gretexindustries.com

Email Id: arvind@gretexgroup.com, info@gretexindustries.com

CIN: L17296WB2009PLC136911

November 16, 2023

To,
The Manager,
Compliance Department,
The National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/1, G-Block
Bandra Kurla Complex, Bandra (East),
Mumbai- 400051.

Scrip Symbol: GRETEX

Sub: Intimation of Appointment of Company Secretary and Compliance Officer of the Company
Ref: Regulation 30 of SEBI(LODR) Regulations, 2015

Dear Sir/Madam,

With reference to the captioned subject matter and pursuant to Regulation 30 (6) read with the Para A Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations, 2015, this is to inform you that on basis of recommendation of Nomination and Remuneration Committee, the Board of Directors of the Company at their meeting held today i.e Thursday, 16th November, 2023 which was commenced at 4.00 P.M. at the Registered Office of the Company situated at 90, Phears Lane, 5th Floor, Kolkata- 700012, West Bengal appointed Ms. Neeti Dubey (Membership No.71190) as Company Secretary and Compliance Officer of the Company w.e.f. 16th November, 2023.

The details as required under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular no. CIR/CFD/CMD/4/2015 dated September 9, 2015 are enclosed as **Annexure-I**.

Please note that the meeting concluded at 04:30 P.M.

We, request you to take the above information on record and oblige us.

Thanking you,
Yours faithfully,

For Gretex Industries Limited

Arvind Harlalka
Director
DIN: 00494136

Place: Kolkata
Encl: As above



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Annexure I

Details under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read along with SEBI Circular CIR/CFD/CMD/4/2015 dated September 9, 2015

Sl. No.	Particulars	Details
1	Name of the Company Secretary and Compliance Officer	Ms. Neeti Dubey (Membership No. A71190)
2	Reason for Change	Appointment
3	Date of Appointment	16 th November, 2023
4	Brief profile (in case of Appointment)	An Associate Member of the Institute of Company Secretaries of India (ICSI) and B.com (Honors) graduate from Calcutta University. Having worked experience of 7 months as a Assistant Company Secretary in a Merchant Banking Company.
5	Disclosure of relationships between directors (in case of appointment of a Director)	Not Applicable

Branch: Century Apartment Ganesh Guri, GS Road 1st Floor, Guwahati – 781005

Godown: 176/1/B, Manicktalla Main Road, 1st Floor, Kolkata – 700 054

Showroom: Express Zone, Wing-A, G-82, Western Express Highway, Opp. Oberoi Mall,
Panch Bawadi, Maald (East), Mumbai – 400097