



# GRETEX INDUSTRIES LIMITED

Formerly Known As: GRETEX INDUSTRIES PRIVATE LIMITED

90, Phears Lane, 5<sup>th</sup> Floor, Kolkata-700012

Phone: 033 2236 0083, Mob: 9830025765

Website: www.gretexindustries.com

Email ID: arvind@gretexgroup.com, info@gretexindustries.com

CIN: L17296WB2009PLC136911

**January 21, 2024**

To,  
The Listing Department  
**National Stock Exchange of India Limited**  
Exchange Plaza, Plot No. C/1, G-Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai- 400051

**Scrip Symbol – GRETEX**

**Sub.: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 for the Quarter ended December 31, 2023**

Dear Sir/ Ma'am,

Pursuant to Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith the Reconciliation of Share Capital Audit Report of the Company for the quarter ended December 31, 2023, issued by M/s Namita Agarwal & Co.

This is for your information and records.

Thanking you,

Yours faithfully,

**For Gretex Industries Limited**

ARVIND  
HARLALKA

Digitally signed by  
ARVIND HARLALKA  
Date: 2024.01.29  
13:20:02 +05'30'

**Arvind Harlalka**  
**Director**  
**DIN: 00494136**

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**BRANCH:** 19B, B.B Ganguly Street, 2nd Floor, Kolkata - 700 012

**BRANCH:** Lachit Nagar, S. R. B Road, Guwahati, Assam— 781007

**Branch:** Office No. 13, 1<sup>st</sup> Floor, New Bansilal Building, Raja Bahadur Mansion, 9-15, Home Modi Street, Fort,  
Mumbai- 400001



## CHETNA GUPTA & ASSOCIATES

*Practising Company Secretary*

25, Chinara Park, Destiny Tower, Flat No - 5B, Kolkata - 700157

Mobile : + 91 - 9829845.60, 9007211675

E-mail : cschetnagupta@gmail.com

To,  
The Board of Directors  
GRETEX INDUSTRIES LIMITED  
90, PHEARS LANE, 05<sup>TH</sup> FLOOR,  
KOLKATA-700012

**AUDIT REPORT ON SHARE CAPITAL RECONCILIATION FOR THE QUARTER ENDED 31<sup>ST</sup>  
DECEMBER, 2023**

Company Registration No. **L17296WB2009PLC136911**

Authorized Capital : **4,50,00,000/-**

We have examined all relevant books, Registers, Forms, Documents and papers of **GRETEX INDUSTRIES LIMITED**, maintained at their registered office at **90, Phears Lane, 05<sup>th</sup> Floor, Kolkata-700012** and the audit report given by the **BIGSHARE SERVICES PVT. LTD.** Who is appointed as the common agency for share registry of **GRETEX INDUSTRIES LIMITED**.

In our opinion and to the best of our knowledge and according to information and explanation given to us we do hereby submit our report for the quarter ending 31<sup>st</sup> December, 2023 as per Annexure-A

**For Chetna Gupta & Associates**

**CS Chetna Gupta**

**Practising Company Secretary**

**(F.C.S. No.: 9727/C.P. No.: 10067)**

**ICSI Unique Code No.: I2011WB837800**

**UDIN NO: F009727E003270721**

**PR No.: 3459/2023**


**ICSI Unique Code No.: S2013WB932200**

**Date: 20.01.2024**

**Place: Kolkata**



# RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

|   |  |                                   |   |                           |                           |   |
|---|--|-----------------------------------|---|---------------------------|---------------------------|---|
| 1 For Quarter Ended   | DECEMBER 31, 2023  |                                   |   |                           |                           |   |
| 2 .ISIN   | INE985P01012   |                                   |   |                           |                           |   |
| 3 Face Value  | Rs.10/-  |                                   |   |                           |                           |   |
| 4 Name of the Company   | GRETEX INDUSTRIES LIMITED  |                                   |   |                           |                           |   |
| 5 Registered Office Address   | 80, PHEARS LANE, 5TH FLOOR, KOLKATA - 700 012, WEST BENGAL, INDIA  |                                   |   |                           |                           |   |
| 6 Correspondence Address  | 80, PHEARS LANE, 5TH FLOOR, KOLKATA - 700 012, WEST BENGAL, INDIA  |                                   |   |                           |                           |   |
| 7 Telephone & Fax Nos.  | 033 2236 0083 /9830025765  |                                   |   |                           |                           |   |
| 8 Email address   | arvind@gretexgroup.com   |                                   |   |                           |                           |   |
| 9 Names of the Stock Exchanges where the  | NATIONAL STOCK EXCHANGE LIMITED  |                                   |   |                           |                           |   |
| 10 Issued Capital   | Number of shares   | % of Total Issued Cap.            |   |                           |                           |   |
|   | 42,11,600  | 100%                              |   |                           |                           |   |
| 11 Listed Capital (Exchange-wise)   | Number of shares   | % of Total Issued Cap.            |   |                           |                           |   |
|   | 42,11,600  | 100%                              |   |                           |                           |   |
| 12 Held in dematerialised form in CDSL  | Number of shares   | % of Total Issued Cap.            |   |                           |                           |   |
|   | 27,66,500  | 65.69%                            |   |                           |                           |   |
| 13 Held in dematerialised form in NSDL  | Number of shares   | % of Total Issued Cap.            |   |                           |                           |   |
|   | 14,45,100  | 34.31%                            |   |                           |                           |   |
| 14 Physical   | Number of shares   | % of Total Issued Cap.            |   |                           |                           |   |
|   | NIL  | NIL                               |   |                           |                           |   |
| 15 Total No. of shares (12+13+14)   | 42,11,600  |                                   |   |                           |                           |   |
| 16 Reasons for difference if any, between (10&11)   | NIL  |                                   |   |                           |                           |   |
| 17 Certifying the details of changes in share capital during the period under consideration as per Table below  |  |                                   |   |                           |                           |   |
| Particulars**   | No. of shares  | Applied / Not Applied for listing | Listed on Stock Exchanges (Specify Names) | whether intimated to CDSL | whether intimated to NSDL | In-prin. appr. pending for SE (Specify Names) |
| NIL   | NIL  | NIL                               | NIL                                       | NIL                       | NIL                       | NIL   |
| *** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)                    |  |                                   |   |                           |                           |   |
| 18 Register of Members is updated (Yes / No ) If not, updated upto which date   | YES  |                                   |   |                           |                           |   |
| 19 Reference of previous quarter with regards to excess dematerialised shares, if any.  | N.A.   |                                   |   |                           |                           |   |
| 20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?                                       | N.A.   |                                   |   |                           |                           |   |
| 21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay : |  |                                   |   |                           |                           |   |
| Total No. of demat requests   | No. of requests  | No. of shares                     | Reasons for delay                         |                           |                           |   |
| Confirmed after 21 Days   | NIL  | NIL                               | NIL                                       |                           |                           |   |
| Pending for more than 21 days   | NIL  | NIL                               | NIL                                       |                           |                           |   |
| 22 Name, Telephone & Fax No. of the Compliance Officer of the Co.   | <b>Ms. Neeti Dubey</b><br>(Company Secretary and Compliance Officer)<br>Tel. No. : 033 2236 0083; Email id: neeti@gretexindustries.com   |                                   |   |                           |                           |   |
| 23 Name, Address, Tel. & Fax No., of the Certifying CS  | <b>Ms. Chetna Gupta</b><br>114/1B, Cotton street, Kolkata-700001<br>Contact No.-982984536  |                                   |   |                           |                           |   |
| 24 Appointment of common agency for share registry work   | <b>Bigshare Services Private Limited</b><br>E-3 Ansa Industrial Estate, Sakhi Vihar Road, Sakinaka, Mumbai- 400072, Maharashtra, India<br>Tel No.022 6263 8200;  |                                   |   |                           |                           |   |
| 25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.): Nil                      |  |                                   |   |                           |                           |   |
| Date: January 29, 2024<br>Place: Kolkata  | Chetna Gupta & Associates<br>Practicing Company Secretaries<br>CP No.: 1005<br><br>Chetna Gupta<br>Proprietor<br>M. No.: F9727 |                                   |   |                           |                           |   |

Ref No. BSS/SE-AU  
Date: 08/01/2024

GRETEX INDUSTRIES LIMITED  
90 PHEARS LANE, KOLKATA,  
5TH FLOOR, 506, NANDA TOWER,  
WEST BENGAL  
KOLKATA PIN 700012

Dear Sir/Madam,

This is to certify that, the shareholding as on 31/12/2023 is as under in NSDL, CDSL and Physical mode.

| Category                       | Shareholding as on<br>30/09/2023 | Shareholding as on<br>31/12/2023 |
|--------------------------------|----------------------------------|----------------------------------|
| Shares in Demat mode with NSDL | 1448100                          | 1445100                          |
| Shares in Demat mode with CDSL | 2763500                          | 2766500                          |
| Shares in Physical mode        |                                  |                                  |
| <b>TOTAL</b>                   | <b>4211600</b>                   | <b>4211600</b>                   |

Also, we hereby confirm the following:

- 1] The Register of Members is updated.
- 2] The dematerialization requests are confirmed within 15 days from the date of receipt of DRF and Share certificates.
- 3] The company has received in principal approval for listing from Stock Exchanges where the securities of the company are listed for **4211600** equity shares.

This is for your information.

Thanking You,

Yours faithfully,  
For Bigshare Services Pvt. Ltd.,

  
Prasad Madiwale  
Authorised Signatory

**CIN : U99999MH1994PTC076534**